

## Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, August 15, 2017  
at 700 East Oak Street, Canton.

President Phillips called the meeting to order at 7:01 PM with members Brown, Hoke, Schell, and Dr. Stinauer present. Members Beck, Leffler, and Dr. Gowda were absent. Staff attending the meeting were Roberson, Hiatt, Lynn, and Rose, and Miller.

President Phillips asked if there were additions or corrections to the minutes from the April 18, 2017 meeting. There were none. Brown motioned to approve the minutes as written with Nancy Schell seconding the motion. All ayes, motion passed.

There was no one present for Public Comments.

Lynn Miller gave the financial reports for the months of June and July. Dr. Gowda motioned to approve the financial report as presented with Vicky Hoke seconding the motion. All ayes, motion passed. Financial Reports placed on file.

**New Business:** The FY2018 was presented. Although the state has a budget, there is still uncertainty. We still do not have our signed contracts back. The money is expected, but Damon believes the new system GATA is slowing things down. The Governor may not be done changing the budget. Damon believes this is a good budget although revenues were down. We did gain some money through which Wise Woman program and the cost of insurance. The budget reflects a 3% pay raise for employees. The budget also accounts for the hiring of a Public Health Nurse. Dr. Phillips made a motion to pass the budget with Nancy Shell seconding the motion. A roll call vote with members Brown, Hoke, Leffler, and Dr. Gowda voting yes. Members Stinauer and Beck were absent. Motion passed.

TB contract was presented for approval. This contract covers TB testing and medical care if needed in Fulton County. Judy Brown made a motion to approve with Dr. Gowda seconding the motion. A roll call vote with members Brown, Hoke, Leffler, and Dr. Gowda voting yes. Members Stinauer and Beck were absent. Motion passed.

**Old Business:** The new Administrator search will be discussed in Executive session.

### Division Reports

**Louise Hiatt** reported for Family and Community Health. Waiting to hear from most DHS and IDPH grants regarding acceptance. We have received some flu vaccine. Met with representative from Hy-Vee to discuss some collaboration with mobile clinics. Grant Keime still going very strong. Will be adding a few more medication Management clients. Chore Housekeeping case load is stable.

**Katie Lynn** reported for the Environmental Health Division. Busy with temporary food events. Spoon River drive packets are ready to be sent out. Waiting for application for several grants to be released for

FY 2018. Have received the Vector Surveillance, they are doing mosquito testing with two part time people helping out. There has been several positives that have shown up in at least four different communities. EH did a public access interview on West Nile and Bed bugs, ticks, rabies and bats.

**Amy Rose** reported for the Dental Clinic- We are now getting paid for Dr. Shoff from the State. Dr. Wright has started on Fridays only.

Our Dental hygienist attend a conference in Chicago and received several CEU's.

**Administrator's Report-** Judy Brown and Dr. Philips accepted reappointment to the Board and we will present that to the county Board in September. One Board member has been in contact about his lack of attendance, he has a conflict and thinks we may need to appoint a new member to replace him. If this happens we will put on the agenda for October's meeting.

**President's report-** No report, but would like signs hung up around the building regarding racism.

Dr. Gowda motioned to go into Executive Session at 7:36 for the New Administrator's search discussion. The group returned to regular session at 7:38.

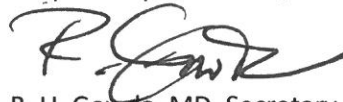
Judy Brown motioned to keep the Executive session minutes closed with Nancy Schell seconding the motion. All ayes, motion passed.

Dr. Gowda made a motion to hire Katie Lynn as the new administrator, effective December 1, 2017. Nancy Schell seconded the motion. Roll call vote with members Schell, Gowda, Phillips, Brown, Leffler, and Hoke voting yes. Motion passed.

Katie Lynn will put together a proposal on salary and present at the October Board of Health Meeting.

Judy Brown motioned to adjourn the meeting at 7:40.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. U. Gowda', written in a cursive style.

R. U. Gowda, MD, Secretary