

Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, May 17, 2016 at 700 East Oak Street, Canton.

President Phillips called the meeting to order at 7:03 PM with members Gowda, Brown, Hoke, and Stinauer present. Members Schell, Beck, and Leffler were absent. Staff attending the meeting were Roberson, Hiatt and Lynn.

Damon Roberson stated there were two Board Members whose terms are expiring in June 2016. Those are Dr. Gowda and Carla Leffler. Dr. Gowda agreed to stay on the Board of Health for another term and Carla Leffler will be contacted to determine if she is interested in another term. These appointments will need to be sent to the County Board for approval at the June Fulton County Board meeting.

President Phillips asked if there were any additions or corrections to the minutes from March 29, 2016 meeting. There were none. Dr. Gowda motioned to approve the minutes as written with Vicki Hoke seconding the motion. All ayes, motion passed.

There was no one for Public Comments.

Damon Roberson gave the financial reports for the months of March and April. Vicki Hoke stated that the report showed money was being received from the State and asked if that situation was getting better. Damon commented that we have received late last week the full amount of the Local Health Protection Grant. We are receiving money from the State and seems to be in spurts. For the situation that we are in, the Health Department is not doing badly at all as far as receiving money from the State. The Health Department has now received fiscal reports, expenditure summary reports and bank balances from the County, which serves as checks and balances. Dr. Gowda motioned to approve March and April financial reports as presented with Judy Brown seconding the motion. All ayes, motion passed.

New Business- None.

Old Business- Katie Lynn passed out copies of the draft Sewage Ordinance and stated that the changes were updates to reflect changes in the Illinois Private Sewage Code and provide design requirements for curtain drains. Vicki Hoke motioned to approve the Sewage Ordinance as presented with Dr. Stinauer seconding the motion. A roll call vote was conducted with members Hoke, Phillips, Brown, Gowda, and Stinauer all voting yes. Members Beck, Schell, and Leffler were absent. Motion passed.

Division Reports- Louise Hiatt reported for Family and Community Health. The changes that were made for Grant Kieme were approved by the State so the new contract is now being used with clients. There is going to be a Public Health Emergency Preparedness exercise conducted. This is a big deal and will involve several states and many health departments in Illinois. It is going to be 3 days in June and the scenario is going to be related to a release of anthrax. The health department will be operating as a drop site for the exercise. We are currently trying to find a fork lift that can be used for the exercise and are contacting area businesses. There is a lot of detail that goes into planning this and it will be good practice for staff.

Katie Lynn reported for Environmental Health Division. As Damon had previously stated we did receive the Local Health Protection grant funding for the current fiscal year. We are also currently working on the grant application for the FY '17 Local Health Protection Grant which is due June 3, 2016. The FDA model food code was approved by JCAR last week. Implementation is proposed for July 1, 2018 so we will have training for staff as well as facilities in order to update them. President Phillips asked what were major changes to the code? Katie Lynn stated most of the code is very similar but it is written in a different way with italicized and bold words which will be more of an adjustment for the sanitarians however, one major change for the facilities is the requirement to have a vomit and diarrhea cleanup plan and an appropriate kit to do the cleanup.

Damon Roberson reported for Dental. Currently there is a dentist here 4 days a week and there has been very positive feedback from patients. The clinic is also staying busy and is booked for about 3 months at least.

Administrators Report- Damon reported we are still currently operating without a State FY '16 budget and not sure if they will put together an FY '17 budget. The leaders met today and we are in unprecedented territory. Fiscally the Health Department is doing fine and will be getting property tax money within the next 2 months. This will help immensely. The Board will not meet again until August and we will be presenting a Budget for the Board at that time. The property tax will reinforce the health fund. We are still controlling cost as much as possible and keeping on an even keel. We will take care of the Board of Health reappointments and get the information to the Fulton County Board Secretary for the June County Board meeting.

Presidents report- None.

Dr. Gowda motioned to adjourn the meeting at 7:24 PM

Respectfully Submitted



R. U. Gowda, MD, Secretary

Recorded by,



Katie Lynn