

Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, November 22, 2016 at 700 East Oak Street, Canton.

Vice-President Schell called the meeting to order at 7:00 PM with members Hoke, Brown, Stinauer, Beck and Leffler present. Members Gowda and Phillips was absent. Staff attending the meeting were Roberson, Hiatt, Lynn, and Rose, and Miller.

Vice- President Schell asked if there were additions or corrections to the minutes from the October 18, 2016 meeting. There were none. Vicki Hoke motioned to approve the minutes as written with Judy Brown seconding the motion. All ayes, motion passed.

There was no one present for Public Comments.

Lynn Miller gave the financial reports for the month of October. Nancy Schell asked about the lighting upgrade that Damon had mentioned last month. Hoke motioned to approve the financial report as presented with Judy Brown seconding the motion. Financial Reports placed on file.

New Business

The proposed meeting dates were included in the packets. Judy Brown motioned to approve the dates as revised, with Beck seconding the motion. All ayes, motion passed. Meeting dates for 2017 will be as follows: February 21, 2017, April 18, 2017, June 20, 2016, August 15, 2016, October 17, 2016, and November 21, 2016.

Old Business:

Division Reports

Louise Hiatt reported for Family and Community Health. There was a full scale exercise on November 4, 2016. The scenario was anthrax exposure. 509 medications were dispensed and 276 forms were processed in a two hour period. Graham Hospital and students from WIU also participated in the exercise.

Karol Herink and Katie Lynn were both involved in the gas explosion that happened uptown on the square in Canton.

October Breast Cancer Awareness activities were successful in October. Our facility was able to educate 274 women. There was \$ 137.00 raised and donated to the Breast Cancer Survivor Group which will be used purchase gifts for the December meeting.

Liz Utsinger help her SWAT training on November 18, 2016 at Spoon River College with approximately 150 students from Fulton County schools. They participated in breakout sessions and were entertained by a hypnotist

Katie Lynn reported for the Environmental Health Division. Environmental Health staff will be working on renewals for food establishments for 2017. Katie also reported on the gas explosion in downtown Canton. Katie is the Public Information Officer for the County. Katie and Karol Herink were called by ESDA director Chris Helle to come and assist with the incident. They were issued a plaque for their service. At this point, Damon commented that he had received an email from Chris Helle, saying how great of a job the two of them did in the situation.

Amy Rose reported for the Dental Clinic- Dr. Sudholt and staff are very busy. He is booked out through May for extractions and fillings. We have received the dentist Medicaid number so we have started to bill for services done. A new program specialist has been hired to work at the front desk.

Administrator's Report-Damon did speak about the lighting upgrades during the financial reports. Damon also reported that he would be retiring at the end of next November. He would like to start looking for his replacement in June of 2017.

Judy Brown motioned to go into Executive Session at 7:25 PM for the Administrators contract discussion. The group returned to regular session at 7:35 PM.

Barry Beck motioned to approve the Administrators contract with a 2.5% salary increase, which all other employees are receiving. Judy Brown seconded the motion. Roll call vote with members, Leffler, Stinauer, Hoke and Schell voting yes. Phillips and Gowda were absent. Motion passed.

President's report- None

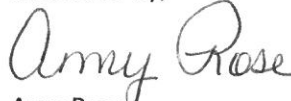
Beck motioned to adjourn the meeting at 7:40.

Respectfully submitted,



R. U. Gowda, MD, Secretary

Recorded by,



Amy Rose