

## Board of Health Meeting Minutes

The regular meeting of the Fulton County Board of Health met on Tuesday, April 15, 2014 at 7:00 PM at 700 East Oak Street, Canton.

The meeting was called to order by President Phillips at 7:02 PM with members Myrlene Swinger, Vickie Hoke, Judy Brown, Nancy Schell and Dr. Ben Phillips present. Members Dr. R.U. Gowda and Barry Beck were absent. Health Committee member Donna Hudson attended. Staff attending the meeting were Damon Roberson, Theresa Bankert, Katie Lynn, Robin Henry and Jo Campbell.

President Phillips asked if there were any questions, corrections or additions to the minutes from the February 18, 2014 meeting. There were none. A motion to approve the minutes was made by Vickie Hoke and seconded by Nancy Schell. All ayes, motion passed.

Public Comments- None

Damon Roberson gave the financial report for the month of February. There were no questions. Damon then gave the report for March. It was noted on the March report at the bottom of page it had Expenditures for February instead of March. That correction was noted. There were no other questions; Nancy Schell motioned to approve the reports with Vickie Hoke seconding the motion. All ayes, motion passed and reports placed on file.

New Business- Damon and Theresa explained the proposed changes to the Risk Management Policy. We are not considered a high risk category. It is proposed that we change our guidelines to reflect that of the MMWR guidelines. We would still test new employees with a 2-step TB skin test unless they have previously been part of an annual TB testing program and has had a Mantoux TB skin test within the last year. Those employees would only be required to have a 1-step TB skin test. It was proposed to eliminate section C. After discussion it was decided to re-write the proposal and include the TB nurse to continue receiving annual TB skin tests.

Section G – Employee Health Policy was proposed to be added. It state employees are required to report health symptoms and exposures to any communicable or infectious disease as defined by the IDPH Laboratory Reporting Requirements. It also states that employees will be removed from patient/client/staff contact when there are obviously ill and/or have a temperature of 101F and/or as deemed necessary by the supervisor or communicable disease manager.

The Risk Management Policy will be voted on at the June meeting.

Robin explained the new dental fee schedule. The number of cash clients is increasing. The schedule is a sliding fee schedule with 4 tiers. Nancy Schell motioned to approve the fee schedule with Myrlene Swinger seconding the motion. All ayes, motion passed.

Old Business- None

Division Reports- Theresa reported Family and Community Health Division have been busy. We have had 3 recent dog bites, a bear bite and 3 possible mumps cases. Morgan County has 39 cases and of those only 4 are kids. The We Choose Health Grant and Wellness Works provided to staff by the County has gotten staff involved. The total weight loss for staff is 113 pounds. We received notice that the Lewistown School will not be renewing the contract for a school nurse. There was a SWAT event held at Spoon River College on April 4<sup>th</sup> with 5 area schools participating. WIC is celebrating its 40<sup>th</sup> Anniversary. All of our staff will be able at least one of the days. We received notification that the Komen Grant funding will be cut for next year. The Legislators believe that because of the Affordable Care Act people won't need assistance for mammograms and pap smears. There were 300-400 people enrolled in a health care plan by our assistors. The original number of un-insured in Fulton County was estimated at 3200. Some can't afford the premiums and feel that it is cheaper to pay the penalty for not being insured. There was an immunization audit done at the Astoria office today. Because of new regulations we will probably not be giving immunizations out of the Astoria office.

Katie reported for the Environmental Health Division. Katie reported we were given approval to teach the food handlers trainings and the classes will begin next month. Environmental Health will offer 1 class in the morning and 1 in the afternoon on the 3<sup>rd</sup> Monday of each month. The current 15 hour class will be an 8 hour class effective 7/1/2014. A sewage conference was held on March 20<sup>th</sup> with around 40 contractors attending. We plan to get an intern to work in the West Nile Virus Program this summer. Last year we had 1 horse and a mosquito pool that tested positive. Bob Durham from the Regional Office was here for a food review in March. The review went well. Katie will be working on updating ordinances which haven't been updated since 2000. Katie plans to incorporate the no smoking regulations into the food ordinance. Logan County did this and saw improvement. Katie is on the Retail Food Subcommittee that is looking at the FDA Food Code 2013.

Robin reported for the Dental Division. Dr. Marshall recently attended the Illinois State Dental Society 50<sup>th</sup> Anniversary Conference. Governor Quinn's proposed budget includes \$35 million to be added back for coverage of adult dental restorative services. The Pew Center documented a 15.8% increase in emergency room visits from 2006-2009 in states that reduced or eliminated adult dental care programs.

Damon gave the Administrator's report. The County Auditors have been here since last week. We have received notice that we will be receiving the \$50,000 grant from Senator Sullivan. We should be receiving the money sometime in June. We have already replaced the computers and network in the dental clinic. We plan to refurbish one <sup>of</sup> on the dental chairs at a cost of \$9,200. The cost of a new one is between \$17,000 and \$18,000 dollars. We will also be doing some upgrades to office furniture. We recently purchased 20 new Windows 7 computers because Microsoft is no longer supporting XP computers. Some of these computers we are replacing were purchased in 2000. Damon explained there were going to be changes with IMRF. Jo explained we currently have Tier 1 and Tier 2 employees and as of June 1, 2014 anyone hired working over 1000 hours would be considered a Tier 3 employee. We are having a

representative here on May 2<sup>nd</sup> to explain some of the changes. We will be bringing recommended changes to our personnel policies at the June meeting to cover these changes.

President's Report- Ben asked the group for ideas for getting healthy. He suggested having a Healthy to Work Day. This would mean employees would have to get to work without using their cars one day. Theresa mentioned that with the Wellness Program we are offering healthy snacks available for staff, staff have teamed up with wellness buddies, the biggest loser competition and that for \$20.00 a month staff could work out at Wellness Center. Nancy Schell said the hours are 5:00 PM to 6:00 am Monday thru Friday and 5:00 PM Friday thru 6:00 AM Monday.

Sue Hoke motioned to adjourn the meeting at 8:00 PM with Nancy Schell seconding the motion.  
Meeting adjourned.

Respectfully submitted,



R.U. Gowda, M.D., Secretary

Recorded by,



Jo Campbell