

Board of Health Meeting Minutes

The regular meeting of the Fulton County Board of Health was held on Tuesday, August 19, 2014 at 700 East Oak St.

President Phillips called the meeting to order at 7:04 PM with members Beck, Hoke, Swinger, Gowda, Brown, and Phillips present. Staff attending were Roberson, Bankert, Lynn, Henry and Campbell. Member Schell entered the meeting at 7:10.

There were no questions or corrections to the minutes. Barry Beck motioned to approve as written with Vicki Hoke seconding the motion. All ayes, motion carried.

Damon gave the financial report for the month of June, there were no questions. He then gave the July report. The first distribution of property tax money was received. We should receive installments in August, September and October. There were no questions. Myrlene Swinger motioned to approve the financial reports for June and July with Vicki Hoke seconding the motion. All ayes, motion passed, reports placed on file.

New Business- By-Laws. The By-Laws were in the May packet to review. There were no recommended changes. Dr. Gowda motioned to leave the By-Laws as written with Barry Beck seconding the motion. All ayes, motion passed.

FY 15 Budget- Damon explained this was the most difficult budget to prepare. We have signed contracts but have not received any back yet from the State. The We Choose Health grant will be ending in September and the Lewistown School District did not renew their contract for a school nurse. This eliminates a full time seasonal position and cuts another full time position to part time. There is a 2% salary increase built into the budget for staff and 8% anticipated increase for health insurance. The County is still exploring a self-funded plan. The amount budgeted should cover any increase. Myrlene Swinger motioned to approve the budget with Nancy Schell seconding the motion. Roll call vote with members Swinger, Phillips, Brown, Schell, Gowda, Beck and Hoke voting yes. Motion passed.

Old Business-None

Division Reports- Theresa reported everything is on a maintenance grant for next year. The grants have been submitted in an electronic version which has been a challenge. The WIC caseload has been up a little over the last couple of months. We are going to replace one of the breast feeding peer counselors. We originally had two and one resigned to work in a family business. These positions are part of the WIC grant. The Family Case Management grant which is \$118,000 is funded by the state. This grant allows us to do teaching, counseling, and referrals for pregnant women and their families. This grant is one that Theresa has concerns about. Communicable disease has been busy, there have been a lot of bats. There were 3 people hospitalized who had all eaten mushrooms from their back yards. There were no questions.

Katie reported having a new employee in the environmental health division. Dakota Wright started in July and is catching on quickly. The electronic recycling has been very busy. They come every week to pick up. The Spoon River Drive applications for temporary food permits have been mailed and we are getting them back. One NPDES permit has been issued in Fulton County. The new Decade system is now live and staff entering information into the system. There was a mosquito from the Farmington

Township Park that tested positive for WNV. As of July 28th there were no human cases, 22 counties with positive birds, mosquitoes and/or horses. There were 7 birds and 85 positive mosquito batches. On August 18th the first confirmed positive human case was reported. There were no questions.

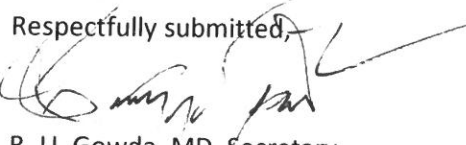
Robin reported the Medicaid reimbursement time for dental has been 30-45 days. They have seen a 25% increase in caseload during the month of July with adult treatment being reinstated. We are offering an incentive to adults who come in and complete their treatment plans within six months. Upon completion they will receive a free cleaning. No questions.

Administrator's report- Damon reported it has been busy with end of the year reports and budget meetings since the last meeting. About a week and a half ago lightning struck a transformer a block and a half away. We were fortunate not to lose our computer system but our phone system took a direct hit. We do have phone service however the functionality of our phone was diminished 65%. When the tech came out to reprogram it we were told that the system was at the end of life stage. He didn't recommend putting much money into repairs because it could possibly work for a month or maybe only a day. Amy Rose, the Business Manager is seeking bids for a new system. On Monday about 2:00 we lost power for almost 2 hours. Staff was sent home about 3:00, and about 3:50 the electricity came back on, the phone message said that we were closed. Damon was able to reset the time and date but we had to get the tech back out to reprogram system again. This system was purchased sometime around 1992 for approximately \$24,000. There has been a decrease in the cost of these systems however they are still expensive. We still anticipate this costing around \$20,000. When the bids come in we will get the information to the full board because of the cost of the system. We do have a quote on one system but don't want it because it is voice over IP which is through the computer networks. If your network goes down so does your phone system. If you have internal problems with your network your phones will go down. They have a tendency to use up band width and that creates a risk of slowing down our computers. Vicki Hoke ask about insurance. Damon will contact our agent to see if we can turn it in. His concern is that it still works. Damon said the money will come from our reserve fund line item. We were required to contribute to this fund because of the loan on the building. Damon would like to move on this before the October meeting with maybe a phone vote. Damon would like to have this done before the next fiscal year. There was discussion over making a motion to proceed with soliciting bids for a new system. Vicki Hoke noted that the County does not require bids for anything under \$30,000. It was decided to proceed with the purchase of a new system but keeping the price under \$30,000. The Board will receive information prior to the purchase. A motion was made by Nancy Schell and seconded by Barry Beck. Roll call vote with members Phillips, Brown, Schell, Gowda, Beck, Hoke and Swinger voting yes. Motion passed.

Dr. Phillips ask for volunteers for the Administrator's evaluation committee. The committee members will be Vicki Hoke, Barry Beck and Dr. Phillips.

President's report- None

Dr. Gowda motioned to adjourn the meeting at 7:43 PM. All ayes, motion adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary