

Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, March 21, 2023 at 700 East Oak Street, Canton, in Room 307.

President Dr. Ben Phillips called the meeting to order at 7:01 PM with members L. Kessel, K. Leffler, K. McKinley, Dr. B. Phillips, N. Schell, Dr. R. Gowda and M. Wagahoff present. Dr. Stinauer was absent. Staff attending the meeting were A. Edwards, K. Lynn, A. Rose and S. Thompson. November 2022 minutes were presented. Schell made a motion to approve the minutes with McKinley seconding the motion. All ayes, motion approved.

Public Comments: Dan Taylor of Canton was present. He runs a BBQ grill and sometimes catering business. He would like the Board to consider another alternative to the 7 month temporary permit. He would like the Board to consider a 14 day permit for local vendors that do not have to run consecutively, with a 1 to 2 day notice for Environmental Health staff.

Katie Lynn gave the financial reports for the month of January and February. Nancy Schell made a motion to approve the reports with Dr. Gowda seconding the motion. All ayes, motion passed.

New Business:

- A. Fulton County Treasurer Staci Mayall recommended investing some of the Health fund assets while interest rates are up. The recommendation is to invest locally in CD's and Illinois Trust which is a local government pool, and the funds are liquid. A motion was made by Laura Kessel to have the treasurer invest \$1,000,000 of assets as she sees fit, working with administrator Katie Lynn. Schell seconded the motion. A roll call vote was taken with McKinley, Schell, Leffler, Dr. Gowda, Wagahoff, Kessel and Dr. Phillips voting yes. Motion passed.
- B. A motion was made by Schell to amend the Personnel Policy with Expanded Bereavement Act with a few grammatical corrections. This act went into effect on January 1, 2023. Wagahoff seconded the motion. All ayes, motion passed.

Old Business:

No Old Business, however Dr. Phillips did inquire about the retention bonuses. Just checking that all went well with that. Katie Lynn responded that it did go well.

Division Reports:

Family & Community Health Services Division-

Amy Edwards reported that Covid vaccine clinics have been reduced to Fridays from 830 – 11:30 and 1 – 230 for clients' ages 6 months and up. All clinics are walk in only. There are still two openings for RN positions.

Environmental Health Division-

Stacy Thompson reported that staff have been to Court twice for a hearing on an unlicensed person selling food out of their home. The person has been fined twice.

EH staff are working with the State Attorney to issue citations for ordinance violations.

EH staff will be attending a training on ticks in Tazewell County. EH Staff will also be attending a virtual conference in April put on by IEHA that is required. It will give staff required the required CEU's for Food, Water, and Sewage.

The Spoon River Drive Association has asked for help with competing SRD vendors and a portable toilet issue at the Spoon River Drive.

Dental Clinic-

Dental clinics are still having a high no-show rate. We have added a few more people in the schedule to try to compensate. We are still looking for hygienist and have put ads on Indeed.

Administrator's Report- Grant Applications are coming out for FY 2024. Unfortunately less funding is expected. The state is projection that we run out of Energy Assistance money before then end of program year.

A fiscal audit from the Department Human Services will happen this year. We are also working with the County on the Consolidated Year End Financial Reports (CYEFR)

President's Report- No report.

Nancy Schell made a motion to adjourn the meeting at 7:58 PM, with Wagahoff seconding the motion. All ayes, meeting adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary

Recorded by,

Amy Rose