

Board of Health Meeting
Minutes

The regular (rescheduled) meeting of the Board of Health was held Tuesday, August 20, 2024 at 700 East Oak Street, Canton, in Room 103.

Vice- President Nancy Schell called the meeting to order at 6:57 PM with members Dr. Gowda, K. McKinley, Nancy Schell, Mary Williams and Mike Wagahoff present. Laura Kessel and Dr. Phillips were absent. Staff attending the meeting were A. Edwards, K. Lynn, A. Rose and P. Edwards.

June 2024 minutes were presented. Kay McKinley made a motion to approve the minutes with Mike Wagahoff seconding the motion. All ayes, motion approved.

Agenda Changes- None

Public Comments: No Public comments.

Katie Lynn gave the financial reports for the month of June and July. Dr. Gowda made a motion to approve the reports as presented with McKinley seconding the motion. All ayes, motion passed.

New Business:

- A. The FY Budget was presented with summary.
 - a. The budget reflects a \$2 an hour raise for all employees.
 - b. Includes a projected 10% increase in insurance premiums
 - c. HRA deductible has been included.
 - d. Money has been allocated for a new roof
 - e. Retention bonuses and gym memberships have also been included.

A motion was made by McKinley to approve the FY 25 budget with Wagahoff seconding the motion. A roll call vote was taken with McKinley, Schell, Dr. Gowda, Williams, and Wagahoff all voting yes. Motion passed.
- B. Salary Plans- Mike Wagahoff made a motion to approve the FY 25 Salary plan with Kay McKinley seconding. A roll call vote was taken with Schell, Dr. Gowda, Williams, Wagahoff, and McKinley all voting yes. Motion passed.
- C. Employee Retention Bonuses- Katie Lynn proposed the same bonus formula as last year with an increase in length of service rate. Dr. Gowda made a motion to approve the FY 2025 retention bonuses. Mike Wagahoff seconded the motion. A roll call vote was taken with Dr. Gowda, Williams, Wagahoff, McKinley, and Schell all voting yes. Motion passed.
- D. Gym Memberships for FY 2025. Kay McKinley made a motion to approve up to \$60.00 per month for employee gym memberships, with Mike Wagahoff seconding the motion. A roll call vote was taken with Williams, Wagahoff, McKinley, Schell, and Dr. Gowda all voting yes. Motion passed.

Division Reports:

Family & Community Health Services Division- Amy Edwards presented

We are wrapping up the FY 2024 grants. Have started the FY2025 grant year. Staff are doing activities to meet requirement. The Grant Keime office has hired a nurse and a part-time nurse should be starting soon. We are still interviewing for an MCH nurse.

Environmental Health Division-

Two employees have left and we have hired one Health Professional. One health professional is doing restaurant inspections and Katie Lynn is doing the well and septic inspections. There are several events coming up which will require inspections.

West Nile Virus testing is being done throughout the county. We have had two positive pools. One in Canton and one in Cuba. Tick drags will also be done this season.

Administrator's Report- Passed –The county Board is discussing reducing our TB levy. The county would like the reserve spent. This is in discussions still but a reserve is needed in case of an active TB case.

President's Report- None.

Mike Wagahoff made a motion to adjourn the meeting at 7:21 with Kay McKinley seconding the motion. All ayes, meeting adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary

Recorded by Amy Rose