

Board of Health Meeting Minutes

The regular meeting of the Board of Health was held Tuesday, January 21, 2025 at 700 East Oak Street, Canton, in Room 103.

President Dr. Ben Phillips called the meeting to order at 7:00 PM with members Kay McKinley, Mary Williams, Mike Wagahoff, Dr. Phillips, Paula Grigsby, and Nancy Schell were all in attendance. Dr. Gowda was absent. Staff attending the meeting were Katie Lynn, Amy Rose, and Amy Edwards.

November 2024 minutes were presented. Kay McKinley made a motion to approve the minutes with Paula Grigsby seconding the motion. N. Schell did not participate as she was not at the previous Board meeting. All ayes from the rest attending, motion approved.

Agenda Changes- None

Public Comments: No Public comments.

Financial Reports: Katie Lynn gave the financial reports for the months of November and December. N. Schell made a motion to approve the reports as presented with Mike Wagahoff seconding the motion. All ayes, motion passed.

New Business:

- A. The 2024 FY annual report was presented to all members. Kay McKinley asked if we check bars and restaurants randomly for smoking. Katie Lynn answered that our health educator does random checks and checks on any complaints sent through the complaint line. Nancy Schell made a motion to approve the FY 2024 annual report with Mary Williams seconding. All ayes motion approved.
- B. Approval of payment to Graham & Hyde architects. Original estimate was higher than thought. The County had given us \$75,000 for building projects. This fee will be paid out of that.
- C. Review and approval of roof bids- A roof bid summary sheet was given to members. We had five roof bids. The bids were listed with total costs. The lowest bid was \$740,000. Graham and Hyde architects presented this and recommended. the lowest bid from Union Roofing Company, INC. Illinois statues requires us to accept the lowest bid, unless the bidder is non-responsive or is not a responsible bidder. Mike Wagahoff made a motion to approve the bid and Paul aGrigsby seconded the motion a roll call vote was taken with all present members voting yes

Division Reports:

Family & Community Health Services Division- Amy Edwards presented

Clinics have been slow but steady. Clinics have had a high amount of no-shows. Managers are busy doing progress reports for all grants.

Environmental Health Division- Food renewal for 2025 have been sent out, with a handful who have not renewed. Septic and well are slow due to cold weather. Routine restaurant inspections will start up soon.

Dental Report- No report.

Administrator's Report the county auditors were on site in January, no issues were noted. The

Cyefr report is being worked on. The 5 year I-Plan needs to be updated for the 2025-2030 year. We will start working on that soon. LIHEAP will have a Grants manager here next week and there will also be someone here doing a WIC audit.

With the cost of the roof being less than anticipated, Administrator Katie Lynn would like to do some flooring updates throughout the building. She mentioned this will be checked into for the future for capital improvement projects.

President's Report- None.

Mike Wagahoff made a motion to adjourn the meeting at 7:20 with Kay McKinley seconding the motion. All ayes meeting adjourned.

Respectfully submitted,

R. U. Gowda, MD, Secretary

Recorded by Amy Rose